

**SOUTH LAKE RECREATIONAL WATER AND SEWER DISTRICT**

P.O. Box 647, Cascade, Idaho 83611

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Chairman: Jon Mabbutt, Directors: John Harry, Chris Cooper, Kevin Sylvester, Angel Carrion

**Minutes of the August 15, 2017 meeting**

- Call to order and roll call: Called to order at 7:00 pm. Roll call: Jon Mabbutt, Kevin Sylvester, Chris Cooper, Angel Carrion, John Harry and Tammie Richardson are present.
- Minutes for August 2017: John Harry makes a motion to approve the August minutes. Chris Cooper seconds. Motion passes.
- Financial Report for August 2017: Chris Cooper makes a motion to approve the August financials. John Harry seconds. Motion passes.
- Chairman's Report: Jon Mabbutt reported that he spoke to Rosalie Carter about interest from neighbors to serve on the board.
- Added Items: Jon Mabbutt informed the board that John Harry needs to go to Umpqua Bank to show a valid driver's license to remain as a signer on the Umpqua Bank Account.
- Old Business:
  - a. John Harry requests a copy of the Umpqua Bank Statement be attached to the agenda packet. John would also like copies of receipts from vendors such as Office Depot.
  - b. Jon Mabbutt informed the board that Doug Miller, County Clerk notified the district that the L2 was off by \$325.00. The District levied \$18,437.00 but according to Mr. Miller, the amount levied cannot be more than \$18,112.00. John Harry will go discuss the issue with Mr. Miller on September 18, 2017.
- Public Hearing: None
- New Business:
  - a. John Harry makes a motion to add Tammie Richardson to the Umpqua Bank, ICRMP and Idaho State Pool (LGIP) accounts as a signer and to remove Rebecca Zatzke. Chris Cooper seconds. Motion passes.

b. John Harry makes a motion for Tammie Richardson to sign checks with a limit of up to \$500.00 per check. Chris Cooper seconds. Motion passes.

- Administration: Tammie Richardson was introduced to the board as the new Office Manager. There was a discussion on job expectations and that the position is a 15-hour a month job.

Chris Cooper makes a motion to adjourn at 8:00pm. John Harry seconds. Motion passes.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_